

**Folkestone & Hythe District Council (LPA) / Otterpool  
Park Promoter  
Pre-application Meeting Actions**

**Arcadis House, York Way, London  
10.30 – 13.00**

**Attendees:**

Chris Lewis, Folkestone & Hythe District Council  
(LPA)  
James Farrar, Folkestone & Hythe District  
Council (LPA)  
James Hammond, Folkestone and Hythe District  
Council (LPA)  
Katie Chantler, Kent County Council (KCC)  
Tom Marchant, Kent County Council (KCC)  
Poppy Carmody-Morgan, Quod (promoter)  
Andy Jarrett, Folkestone & Hythe District Council  
(Promoter)  
Rebecca Kearney, Arcadis (Promoter)  
Keith Perry, Arcadis (Promoter – part of meeting)  
Janice McGuinness, Creative Foundation  
(promoter – part of meeting)  
Alistair Upton, Creative Foundation (Promoter –  
part of meeting)

**PPA Actions**

- Arcadis to provide financial appraisal spreadsheets/model (Argus) to BPS for independent review on behalf of LPA on confidential basis
- BPS appointed to review CIL schedule – F&HDC/KCC to discuss timetable and outputs for commission with BPS

**Arts and Culture Strategy**

- Draft Arts and Culture Strategy to be shared with KCC/LPA for further comment as it evolves and Creative Foundation to contact KCC Arts/Culture lead