

**Folkestone & Hythe District Council/ Otterpool Park Promoter
Pre-application Meeting Actions**

**Arcadis House, 34 York Way, London N1 8AB
10.30 – 13.00 18 October 2018**

Attendees:

Chris Lewis, Folkestone & Hythe District Council (LPA)
James Farrar, Folkestone & Hythe District Council (LPA)
Poppy Carmody-Morgan, Quod (promoter)
Julia Wallace, Folkestone & Hythe District Council (promoter)
Andy Jarrett, Folkestone & Hythe District Council (promoter)
Rebecca Kearney, Arcadis (Promoter)
Tom Marchant, KCC

Actions

- F&HDC (LPA) to share Lichfields scope of update work on retail/economic development
- F&HDC to write to promoter to feedback on infrastructure and phasing by end of month once KCC has had opportunity to complete population modelling work
- Arcadis to send Infrastructure schedule to F&HDC early next week at latest
- Sports and Recreation Study outputs to be shared when ready to publish (LPA)
- KCC to consider what further could be done to work together to lobby for improvements at a strategic level (including new connections beyond 10 years)
- KCC to speak to waste team to establish what evidence is required in relation to waste site and content for application
- BPS to contact Arcadis for introductory telephone conversation (LPA to notify BPS)
- Next PPA meeting to be used as briefing for viability consultants (LPA to liaise with BPS)
- Creative Foundation commissioned and work underway - draft available by end of Nov and consultant to liaise with KCC culture team. Arts and Culture an item for future PPA meeting
- Draft HoTs suggested by promoter will be included in planning statement
- Presentation to full Council and briefing on pre-application discussions - could be on same day as presentation to Place Panel
- Request to push back Place Panel review until end of November - promoter to write letter to Chair of Panel - F&HDC to speak to Frame