

APPENDIX A – Timetable and Key Milestones for review of Core Strategy Local Plan

The parties to the PPA have agreed to use their reasonable endeavors to progress the Concept Masterplan, pre-application and planning application process to the timetable and key milestones set out below. This will be subject to monitoring and mutually agreed adjustment as necessary by the parties.

Date	Developer / Promoter	LPA	Comments
Q2 2017			
	Planning Performance Agreement signed.	Planning Performance Agreement.	Published on SDC web site.
Collaborative masterplanning process (framework masterplan)		Strategic Housing Market Assessment.	Completed.
		Sustainability Appraisal Framework (SAF).	Completed.
		Establish Core Strategy Spatial Polices to be reviewed.	Agreed and completed.
		Shepway Growth Options Study.	Completed.
		High Level Landscape Appraisal.	Completed.
		Shepway Employment Land Review.	Completed.
		Shepway Highway Transport Model.	Functionality to test junction capacities for spatial options. Completed.
		Rail Franchise Consultation.	Rail Franchise Consultation.

		Employment Needs and Opportunities study.	Study Commissioned and being finalised.
		Strategic Flood Risk Assessment update.	Update of SFRA carried out.
		HRA and Green Infrastructure reports.	Statutory requirement and to inform policy development. Work commissioned and on-going.
		Playing Pitch Strategy.	Completed.
		District Heritage Strategy.	Awaiting completion by KCC.
Q3 2017			
		Character study and manifesto for place making.	Charter for Otterpool Park published.
	Otterpool Park Heritage Strategy.		Initial assessments carried out.
	Soft Market Employment Testing.		Not commenced.
	Public Transport and Movement.		Place Panel recommendations and options on transport and movement being considered.
	Draft Framework Masterplan.		A draft masterplan has been produced.
		Town Centre Impact Study update.	To test impact of proposals in Framework Masterplan on existing centres. Not yet commissioned.

	Housing Study- mix and profile (Including self-build, custom –build and off-site construction) to meet SHMA requirements.		Work in progress on a range of work streams.
	Ultra-fast broadband and IT enabled community study.	Ultra-fast broadband and IT enabled community study.	Charter sets aspirations but potential joint study needed to inform policy and delivery.
	Infrastructure Delivery Plan.		To demonstrate that proposals in Framework Masterplan can be delivered. Progress on HIF and meetings with infrastructure providers.
	Long term Stewardship.		Options considered by SDC cabinet. To be considered by Collaboration Board.
	Sustainability Strategy – including low carbon, low energy and low waste.	Sustainability Strategy – including low carbon, low energy and low waste.	Aspirations set out in Charter. Promoter to respond.
	Culture Strategy.		To inform planning policy. Not started.
	Community Engagement Strategy.		To identify how the community will be consulted on the draft planning application.
Q4 2017			
		Shepway Transport Study.	To inform planning policy and planning application. Surveys carried out and model in place. Further testing will be necessary as masterplan develops.
	Otterpool Park Water Cycle Study.	Shepway Water Cycle Study.	LPA and promoter studies underway.

	Bespoke parking study.		To inform parking standards for the development.
		Preparation of Regulation 18 Local Plan.	Cabinet agreed draft regulation 18 Local Plan for consultation on 17/01/18
Q1 2018			
	EIA preparation: including- assessments on – Ecology Agricultural Land Air Quality		Initial studies carried out. Additional work to identify impacts of proposed development and proposed mitigation.
	Economic Viability Assessment	Consultants to advise LPA	Initial work completed by Montague Evans on behalf of Promoter. To inform draft section 106 /heads of terms and delivery programme.
	Pre-application discussions on planning application. To include all necessary planning application documents set out in Appendix D of the PPA.	Pre-application discussions on planning application. To include all necessary planning application documents set out in Appendix D of the PPA.	Extensive PPA meetings to discuss requirements but not yet at draft planning application stage.
Q2 2018			
		LPA assesses Regulation 18 local plan consultation responses.	To inform drafting of Regulation 19 version of local plan.
	Promoter submits Scoping Opinion for planning application	LPA considers Scoping Opinion for planning application	Supported by statutory required information.
Q3 2018			
	Submit Planning Application.	Register Planning Application.	Supported by full Masterplan.
		Cabinet consider Regulation 19 Local Plan.	Includes amendments following assessment of consultation responses.

Q4 2018			
		Final consultation on Regulation 19 Local Plan.	6 weeks statutory consultation.
Q1 2019			
		Submit Core Strategy Local Plan and evidence base to PINS.	Includes supporting statement and all representations received pursuant to Regulation 19 consultation.
Q2 2019			
		Core Strategy Local Plan Examination begins.	Will include examination in public.
		Resolution to grant planning permission subject to completion of section 106 agreement.	Subject to satisfactory consultation responses.
Q3 2019			
		Inspector finds Local Plan “Sound”.	Dependent on PINS timetable.
		Issue Planning Permission.	Subject to satisfactory section 106 agreement being completed and Local Plan found sound.
Q4 2019			
	Submit first reserved matters application.	LPA considers reserved matters application	
Q1 2020			
	Phase one development commences on-site.		

Updated February 2018.