

## Tenant repair responsibilities

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Before you contact us to report a repair please check which repairs you are responsible for. The list below shows a summary of your responsibilities.

- Keeping home clean inside and out.
- Fixing damage caused by members of your household, family, visitors, and pets.
- All decorations within your home, including repairing surface cracks and holes in the walls.
- Replacing fuses and re-setting trip switches.
- Replacing bulbs and tubes in fluorescent lights.
- Periodically testing smoke alarms and replacing batteries annually.
- Clearing blockages to sink, bath, and basin waste pipes.
- Repairing and replacing toilet seats.
- Replacing washers and dripping taps.
- Replacing plugs and chains to sink, bath and basins.
- Replacing grids over drains.
- Clearing blocked toilets if you live in a house or bungalow.
- Repairing and replacing internal doors and frames including adjusting doors to close over carpets.
- Repairing or replacing door locks, latches, keys, handles, bolts, and other fittings to internal doors.
- Repairing and adjusting kitchen units, cupboards, drawers, doors, shelves, and worktops.
- Replacing wall tiles on fire hearths and surrounds.

- Keeping air bricks clean.
- Clearing any blockages in outside gullies.
- Maintaining the garden – keeping the garden tidy.
- Repairing or replacing gates and fencing (we will replace a fence that borders a public footpath).
- Repairing footpaths, yards, or patios that are not the main access to the front or back doors.
- Replacing clothes posts, pulleys, and washing lines.

### How to report a repair

For all repairs to your property that are the Council's responsibility, please use the contact details below.

#### Household and communal repairs

Please telephone the Mears call centre on **0800 313 4740**.

#### Gas, hot water and central heating repairs

Please email Gas Call Services at **eastkent@gascall.co.uk** or telephone **0800 012 9958**.

Please also visit our dedicated '[My repairs](#)' webpage for more information on repairs

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