



CHAIR ENGAGEMENT FORM

Please return this form to:
 PA to the Chair
 The Committee Section
 Folkestone and Hythe District Council
 Civic Centre
 Castle Hill Avenue
 Folkestone
 CT20 2QY

Or email: chair@folkestone-hythe.gov.uk

Function attended by:

Event Description (please give a summary)	
Venue (please include postcode):	
Date of event:	
Arrival Time:	
To be Met by	
Contact telephone number for use on day of function.	
Dress code:	
Regalia (circle as required)	Chain / Badge of Office / None
Speeches (circle as required)	Yes / No If yes, please provide information below:
Parking space (circle as required)	Yes / No
Any additional information:	