

## Notice of interment of ashes in casket or urn

Please return this notice to arrive at the council at least 3 working days prior to the interment date (Mon-Fri, excluding bank holidays)

Interment times: Monday-Thursday 09:30 -14:30, Friday 09:30 - 12:00 at graveside (excluding Bank Holidays).

Full name of the deceased	
Home address (including postcode)	
The profession, trade etc of the deceased person	
Age of the deceased	
Date of death	
Place of death (street and parish)	
Date on which interment is to take place	
Time at graveside	
Cemetery	Brenzett, Cheriton Road, Hawkinge, Lydd, New Romney, Spring Lane
Number of grave or ashes plot	
Name of Minister to officiate if applicable.	
Where is service to be held	
Grave owner/details of person making the arrangement:  Full name  Address (including postcode)    Contact number  Email address	

Relationship to deceased	
Name(s) of those interred in grave if applicable.	
Relationship of deceased to person(s) already interred in grave	
Measurement of casket or urn (height, width, depth)	

Signed (grave owner/person making arrangement):
Date:
Funeral Director:
Address:
Contact number:
Email:

## Agreement

Please sign the agreement

'I, the person named as making the arrangements for scattering ashes, relating to the interment of of

Deceased (Full name):

Interment date:

Hereby acknowledge that I understand and agree to be bound by Folkestone & Hythe District Council Cemetery Regulations.

Full name:

Signature:

Date:

**Please attach the following:**

The 'certificate for disposal of ashes' (from the crematorium)

Signed copy of the 'Agreement'.

For reserved ashes plots and grave re-opening please also attach the following:

A copy of the 'original deed of grant' or the 'grave owner's written permission'

**Ways to pay:**

By debit or credit card – Please call 01303 853407 to make your payment.

By cheque - Please make cheques payable to Folkestone & Hythe District Council and enclose with this application.

Funeral directors will be invoiced.

**Return this form:**

By email: [cemeteries@folkestone-hythe.gov.uk](mailto:cemeteries@folkestone-hythe.gov.uk)

By post: The Burials Officer, Folkestone & Hythe District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY.