

## Notice of interment for scattering ashes under topsoil

Please note: Ashes interred under the topsoil/turf are classified as human remains in the same way as if a full burial has taken place. It will therefore not be possible, even if there is room in the grave to have a further full burial in it unless a licence for exhumation is obtained from the Ministry of Justice.

Please return this notice to arrive at the council at least 3 working days prior to the interment date (Mon-Fri, excluding bank holidays)

Interment times: Monday-Thursday 09:30 -14:30, Friday 09:30 - 12:00 at graveside (excluding Bank Holidays).

Full name of the deceased	
Home address (including postcode)	
The profession, trade etc of the deceased person	
Age deceased	
Date of death	
Place of death (street and parish)	
Date on which scattering is to take place	
Time at graveside	
Cemetery	Brenzett, Cheriton Road, Hawkinge, Lydd, New Romney, Spring Lane
Number of grave or ashes plot	
Name of Minister to officiate	
Where is service to be held	
Details of person making the arrangement:  Full name  Address (including postcode)    Contact number  Email address	

Relationship to deceased	
Name(s) of those interred in grave	
Relationship of deceased to person(s) already interred in grave	

Signed (person making the arrangements):
Date:
Funeral Director:
Address:
Contact number:
Email:

**Please attach the following:**

The 'certificate for disposal of ashes' (from the crematorium).

Signed copy of the 'Agreement'.

For reserved ashes plots and grave re-opening please also attach the following:

A copy of the 'original deed of grant' or the 'grave owner's written permission'.

**Ways to pay:**

By debit or credit card – Please call 01303 853407 to make your payment and enclose the receipt with this form.

By cheque - Please make cheques payable to Folkestone & Hythe District Council and enclose with this application.

Funeral Directors will be invoiced.

**Return forms to:**

By email: [cemeteries@folkestone-hythe.gov.uk](mailto:cemeteries@folkestone-hythe.gov.uk)

By post: The Burials Officer, Folkestone & Hythe District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY.

## **Agreement**

Please sign the agreement

'I, the person named as making the arrangements for scattering ashes, relating to the interment of  
of

Deceased (Full name):

Interment date:

Hereby acknowledge that I understand and agree to be bound by Folkestone & Hythe District  
Council Cemetery Regulations.

Full name:

Signature:

Date: