

Statutory Fees and Charges 2025/26	VAT KEY	OS	Outside the scope of VAT	Appendix 5
		S	Standard Rated	
		E	Exempt	
Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
			£	£
GOVERNANCE & FINANCE				
GOVERNANCE & FINANCE				
Council Tax				
Imposition of a penalty for failure to notify the council tax office		E	70.00	70.00
STRATEGY & RESOURCES				
People & Customer Services				
Registration of Electors				
Full Register Costs - fee plus £5.00 per 1000 entries (or part)	Paper Copy	OS	10.00	10.00
Full Register Costs - fee plus £1.50 per 1000 entries (or part)	Data Copy	OS	20.00	20.00
Open Register Costs - fee plus £5.00 per 1000 entries (or part)	Paper Copy	OS	10.00	10.00
Open Register Costs - fee plus £1.50 per 1000 entries (or part)	Data Copy	OS	20.00	20.00
Marked Register Costs - fee plus £2.00 per 1000 entries (or part)	Paper Copy	OS	10.00	10.00
Marked Register Costs - fee plus £1.00 per 1000 entries (or part)	Data Copy	OS	10.00	10.00
PLANNING & BUILDING CONTROL				
PLANNING FEE TABLE (Town & Country Planning Act 1990) wef 1st April 2025 (Exc. VAT)				
OUTLINE APPLICATIONS				
The erection of dwelling houses	i. Less than 0.5 hectares - for each 0.1 hectare (of part thereof)	OS	578.00	588.00
	ii. Between 0.5 hectares and 2.5 hectares - for each 0.1 hectare (of part thereof)	OS	624.00	635.00
	iii. More than 2.5 hectares - £15,695 plus £189.00 for each additional 0.1 hectare (of part thereof) in excess of 2.5 hectares	OS	max £202,250	max £205,943
The erection of buildings (not dwelling houses)	i. Less than 1.0 hectares - for each 0.1 hectare (of part thereof)	OS	578.00	588.00
	ii. Between 1.0 hectares and 2.5 hectares - for each 0.1 hectare (of part thereof)	OS	624.00	635.00
	iii. More than 2.5 hectares - £15,695 plus £189.00 for each additional 0.1 hectare (of part thereof) in excess of 2.5 hectares	OS	max £202,250	max £205,943

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
FULL APPLICATIONS (& first submissions of reserved matters or Technical Details Consent)				
Alterations/extensions to existing dwelling houses	Single dwellinghouse (or single flat)	OS	258.00	528.00
	Two or more dwellinghouses (or two or more flats)	OS	509.00	1,043.00
New dwellinghouses	Fewer than 10 dwellings, each dwelling	OS	578.00	588.00
	Between 10 and 50 dwellings, each dwelling	OS	624.00	635.00
	More than 50 dwellings - £31,385 plus £189.00 for each additional dwelling in excess of 50	OS	max £405,000	max £411,885
Not dwellinghouses, agricultural buildings, glasshouses nor plant and machinery	No increase in gross floorspace or no more than 40 square metres	OS	293.00	298.00
	More than 40 square metres but less than 1,000 square metres, for each 75 square metres (of part thereof)	OS	578.00	588.00
	Between 1,000 square metres and 3,750 square metres, for each 75 square metres (of part thereof)	OS	624.00	635.00
	More than 3,750 square metres £31,385 plus £189.00 for each additional 75 square metres (of part thereof) in excess of 3,750 square metres	OS	max £405,000	max £411,885
Agricultural buildings on agricultural land: (Gross floor space to be created by the development)	Not more than 465 square metres	OS	120.00	122.00
	More than 465 square metres but not more than 540 square metres	OS	578.00	588.00
	Between 540 square metres but less than 1,000 square metres.	OS	624.00	£588.00 for the first 540 square metres plus £588.00 for each additional 75 square metres (of part thereof) in excess of 540 square metres
	Between 1,000 square metres and 4,215 square metres	OS	NEW	£5,077.00 for the first 1,000 metres plus £635.00 for each additional 75 square metres (or part thereof) in excess of 1,000 square metres
	More than 4,215 square metres - £31,385 plus £189 for each 75 square metres (of part thereof)in excess of 4,215 square metres	OS	max £405,000	max £411,885
Erection of glasshouses/polytunnels on agricultural land:	Floorspace does not exceed 46 square metres	OS	120.00	122.00
	Floorspace exceeds 465 square metres but less 1,000 square metres	OS	3,225.00	3,280.00
	Floorspace = 1,000 square metres or more	OS	3,483.00	3,542.00
Erection, alteration or replacement of plant or machinery:	i) Less than 1.0 hectare for each 0.1 hectare (of part thereof)	OS	578.00	588.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
	ii) Between 1.0 hectare and 5.0 hectare for each 0.1 hectare (of part thereof)	OS	624.00	£635.00
	iii) More than 5 hectares - £31,385.00 plus £189 for each 0.1 hectares (of part thereof) in excess of 5 hectares		max £405,000	max £411,885
Householder Extensions and Alterations				
Alterations or extensions to existing single dwelling house, excluding a flat.		OS	258.00	528.00
Works within/along the boundary of an existing dwelling house, excluding flats.		OS	NEW	262.00
Car Park, Service Roads and Other Access				
For existing uses		OS	293.00	298.00
Waste				
Use of Land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals	Not more than 15 hectares, for each 0.1 hectare (of part thereof)	OS	316.00	321.00
	More than 15 hectares £47,963 plus £189.00 for each additional 0.1 hectare (of part thereof) in excess of 15 hectares	OS	max £105,300	max £107,090
Operations connected with exploratory drilling for oil or natural gas				
	Not more than 7.5 hectares, for each 0.1 hectare (of part thereof)	OS	686.00	698.00
	More than 7.5 hectares £52,269 plus £207.00 for each additional 0.1 hectare (of part thereof) in excess of 7.5 hectares	OS	max £405,000	max £411,885
Operations (other than exploratory drilling) for the winning and working of oil or natural gas				
	Not more than 15 hectares, for each 0.1 hectare (of part thereof)	OS	347.00	353.00
	More than 15 hectares £52,886 plus £207.00 for each additional 0.1 hectare (of part thereof) in excess of 15 hectares	OS	max £105,300	max £107,090
Other operations (winning and working of minerals) excluding drilling for oil or gas:				
	Not more than 15 hectares, for each 0.1 hectare (of part thereof)	OS	316.00	321.00
	More than 15 hectares £47,963 plus £189.00 for each additional 0.1 hectare (of part thereof) in excess of 15 hectares	OS	max £105,300	max £107,090
Other operations (not coming within any of the above categories)				
	Any site area, for each 0.1 hectare (of part thereof)	OS	293.00	298.00
	Maximum fee	OS	2,535.00	2,578.00
Conversion to a dwelling				
Change of use of building to one or more dwelling houses:	Fewer than 10 dwellings, for each dwellinghouse	OS	578.00	588.00
	Between 10 and 50 dwellinghouses, for each dwellinghouse	OS	624.00	635.00
	For more than 50 dwellinghouses £31,385 plus £189.00 for each dwellinghouse in excess of 50	OS	max £405,000	max £411,885

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Other changes of use:				
Change of use of land or buildings		OS	578.00	588.00
Permission in Principle	For each 0.1 hectare (of part thereof)	OS	503.00	512.00
Advertisements				
Relating to the business on the premises		OS	165.00	168.00
Advance signs not on or visible from the site directing public to a business		OS	165.00	168.00
Other Advertisements		OS	578.00	588.00
Certificates of Lawful Development or Use				
Existing use or operation		OS	Planning Fee	Planning Fee
Existing use or operation - lawful not to comply with any condition or limitation		OS	293.00	298.00
Proposed use or operation		OS	Half of planning fee	Half of planning fee
Prior Approval				
Larger Home extension		OS	120.00	240.00
Additional storeys on a home		OS	120.00	240.00
Agricultural & forestry buildings & operations		OS	120.00	240.00
Demolition of buildings		OS	120.00	240.00
Communications		OS	578.00	588.00
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)		OS	120.00	240.00
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School		OS	120.00	240.00
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School		OS	120.00	240.00
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)		OS	120.00	240.00
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	For each dwellinghouse	OS	125.00	250.00
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)		OS	120.00	240.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)	If includes building operations in connection with the change of use	OS	258.00	516.00
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)		OS	120.00	240.00
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)	If includes building operations in connection with the change of use	OS	258.00	516.00
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)		OS	120.00	240.00
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)	If includes building operations in connection with the change of use	OS	258.00	516.00
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that use		OS	120.00	240.00
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years		OS	120.00	240.00
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		OS	120.00	240.00
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings		OS	120.00	240.00
Installation, Alteration or Replacement of microgeneration Solar Photovoltaics (PV) equipment or solar thermal equipment on the flat roof of a dwellinghouse or a block of flats (or a building situated within the curtilage) on Article 2(3) land		OS	120.00	240.00
Installation, alteration or replacement of stand-alone solar for microgeneration within the curtilage of a dwellinghouse or a block of flats in a conservation area, where it would be nearer to any highway which bounds the curtilage than the part of the dwellinghouse or block of flats which is nearest to that highway		OS	120.00	240.00
Installation, alteration or replacement of stand-alone solar for microgeneration within the curtilage of a non-domestic building on Article 2(3) land, where it would be nearer to any highway which bounds the curtilage than the part of the building which is nearest to that highway		OS	120.00	240.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Installation, alteration or replacement of a solar canopy within an area lawfully used as offstreet parking other than for a dwellinghouse or a block of flats		OS	120.00	240.00
Erection, extension, or alteration of a university building		OS	120.00	240.00
Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc		OS	120.00	240.00
Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings		OS	120.00	240.00
Temporary recreational campsite in Flood Zone 2 or 3		OS	NEW	240.00
Construction of new dwellinghouses	Fewer than 10 dwellinghouses, for each dwellinghouse	OS	418.00	425.00
	Between 10 and 50 dwellinghouses, for each dwellinghouse	OS	451.00	459.00
	More than 50 dwellinghouses, £22,688 plus £137.00 for each dwellinghouse in excess of 50	OS	max £405,000	max £411,885
Approval/Variation/discharge of condition				
Removal or variation of condition following grant of planning permission	Alterations/ extensions to dwellinghouses; or works within/ along the boundary of a dwellinghouse	OS	NEW	86.00
	Non-major (other than householder)	OS	NEW	586.00
	Major development	OS	NEW	2,000.00
Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with	Alterations/ extensions to dwellinghouses; or works within/ along the boundary of a dwellinghouse	OS	43.00	86.00
	Any other development	OS	145.00	298.00
Reserved matters				
Approval of reserved matters following outline approval		OS	Full planning fee	Full planning fee
Approval of reserved matters following outline approval	If full application fee already paid	OS	578.00	588.00
Non-material amendments following a grant of planning permission				
a) Householder developments		OS	34.00	44.00
b) Any other development		OS	234.00	298.00
HOUSING & OPERATIONS				
REGULATORY & COMMUNITY SERVICES				
Parking				

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
On street parking penalty notice (PCN)	if paid within 14 days	OS	25.00/35.00	25.00/35.00
On street parking penalty notice (PCN)	if paid within 28 days	OS	50.00/70.00	50.00/70.00
On street parking penalty notice (PCN)	if paid after 28 days	OS	50.00/70.00	50.00/70.00
Off street parking penalty notice (PCN)	if paid within 14 days	OS	25.00/35.00	25.00/35.00
Off street parking penalty notice (PCN)	if paid within 28 days	OS	50.00/70.00	50.00/70.00
Off street parking penalty notice (PCN)	if paid after 28 days	OS	50.00/70.00	50.00/70.00
Fixed Penalty Notices and Tariffs				
Offence				
Littering - Section 87/88 Environmental Protection Act 1990	Full penalty	OS	100.00	Minor incident: £150, reduced to £100 if paid within 14 days.
	Maximum on conviction	OS	2,500.00	2,500.00
	Full penalty	OS	100.00	High level litter £200 - reduced to £150 if paid in 14 days. Repeat offender £500 with no reductions
	Maximum on conviction	OS	2,500.00	2,500.00
Anti-social Behaviour, Crime and Policing Act 2014 - Section 4 - CPN	Full penalty	OS	100.00	100
	Maximum on conviction	OS	2,500.00	2500
Duty of Care - Failure to produce waste documents - Environmental Protection Act 1990 Section 34/34a Environmental Protection Act 1990	Full penalty	OS	300.00	Domestic: £200, reduced to £150 if paid within 14 days. Commercial: £500, reduced to £300 if paid within 14 days.
	Maximum on conviction	OS		5000 or unlimited
Unauthorised distribution of free printed matter- Schedule 3A Environmental Protection Act 1990	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	2,500.00	2,500.00
Deface by Fly posting Section 43/44 of Anti Social Behaviour Act 2003	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	2,500.00	2,500.00
Abandonment of a vehicle - Section 2/2A Refuse Disposal (Amenity) Act 1978	Full penalty	OS	200.00	200.00
	Maximum on conviction	OS	£2,500.00 and/or imprisonment	£2,500.00 and/or imprisonment
Nuisance vehicles - Section 3/4/5/6 Clean Neighbourhood & Environment Act 2005	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	2,500.00	2,500.00
Failure to comply with domestic waste receptacles and putting out notice- Section 46, 47ZA and 47ZB of Environmental Protection Act 1990	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Failure to comply with commercial waste receptacles and putting out notice- Section 47, 47ZA and 47ZB of Environmental Protection Act 1990	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00
Failure to remove dog faeces forthwith - this will be charged under the Public Space Protection Order	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00
Allowing dog in an excluded zone - this will be charged under the Public Space Protection Order	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00
Failing to put dog on lead when requested to do so by authorised officer - this will be charged under the Public Space	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00
Failure to put dog on lead in designated area - this will be charged under the Public Space Protection Order	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	1,000.00
Failure to produce authority to transport waste - Section 5/5b Control of Pollution (amendment) Act 1989	Full penalty	OS	300.00	300.00
	Maximum on conviction	OS		5000 or unlimited
Breach of Community Protection Notice - Anti-Social Behaviour, Crime and Policing Act 2014 - sec 52	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	2,500.00	2,500.00
Breach of Public Space Protection Order - Anti-Social Behaviour, Crime and Policing Act 2014 - sec 63/67 (Including: anti-social consumption, intoxicating substances, urinating/spitting/defecating, begging, anti-social street entertainment, unauthorised street fundraising/marketing, unauthorised camping)	Full penalty	OS	100.00	100.00
	Maximum on conviction	OS	1,000.00	2,500.00
Fly-tipping Section 33 - Unauthorised deposit of waste (Fixed Penalties Regulations 2016)	Full penalty - Low Level	OS	300.00	Minor incident: £500, reduced to £300 if paid within 14 days.
	Maximum on conviction	OS	50,000.00	50,000.00
	Full Penalty - High Level	OS	0.00	Major incident: £1000, reduced to £500 if paid within 14 days.
	Maximum on conviction	OS	0.00	50,000.00
Smoking in a smoke free place (section 7(2) Health Act 2006	Full penalty	OS	£50 (reduced to £30 if paid within 15 days)	£50 (reduced to £30 if paid within 15 days)
	Maximum on conviction	OS	200.00	200.00
Household Waste Duty of Care - Section 34 of Environmental Protection Act 1990	Full penalty	OS	150.00	150.00
	Maximum on conviction	OS	2,500.00	2,500.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Failure to display No Smoking signs in smoke free premises or vehicle - Section 6 Health Act 2006	Full penalty	OS	£200 (reduced to £150 if paid within 15 days)	£200 (reduced to £150 if paid within 15 days)
	Maximum on conviction	OS	1,000.00	1,000.00
The Health Protection (Coronavirus, Business Closure) (England) Regulations 2020	New Covid regulations 2020	OS	N/A	N/A
(Coronavirus, Collection of Contact Details etc and related Requirements) Regulations 2020	New Covid regulations 2020	OS	N/A	N/A
Dog Control N Wilson				
Stray Dog Collection		OS	25.00	25.00
Gambling Act 2005 - Premise Licence Fees				
Existing Casino	Application to vary	OS	N/A	N/A
	Application to transfer	OS	N/A	N/A
	Application for reinstatement	OS	N/A	N/A
	Application for Premises Licence or provisional statement	OS	N/A	N/A
	Application for Premises Licence (provisional statement in place)	OS	N/A	N/A
	Copy of Licence	OS	N/A	N/A
	Notification of change	OS	N/A	N/A
	Annual Fee	OS	N/A	N/A
New Small Casino	Application to vary	OS	4,000.00	4,000.00
	Application to transfer	OS	1,800.00	1,800.00
	Application for reinstatement	OS	1,800.00	1,800.00
	Application for Premises Licence or provisional statement	OS	8,000.00	8,000.00
	Application for Premises Licence (provisional statement in place)	OS	3,000.00	3,000.00
	Copy of Licence	OS	25.00	25.00
	Notification of change	OS	50.00	50.00
	Annual Fee	OS	5,000.00	5,000.00
New large Casino	Application to vary	OS	5,000.00	5,000.00
	Application to transfer	OS	2,150.00	2,150.00
	Application for reinstatement	OS	2,150.00	2,150.00
	Application for Premises Licence or provisional statement	OS	10,000.00	10,000.00
	Application for Premises Licence (provisional statement in place)	OS	5,000.00	5,000.00
	Copy of Licence	OS	25.00	25.00
	Notification of change	OS	50.00	50.00
	Annual Fee	OS	10,000.00	10,000.00

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Regional Casino	Application to vary	OS	7,500.00	7,500.00
	Application to transfer	OS	6,500.00	6,500.00
	Application for reinstatement	OS	6,500.00	6,500.00
	Application for Premises Licence or provisional statement	OS	15,000.00	15,000.00
	Application for Premises Licence (provisional statement in place)	OS	8,000.00	8,000.00
	Copy of Licence	OS	25.00	25.00
	Notification of change	OS	50.00	50.00
	Annual Fee	OS	15,000.00	15,000.00
Bingo Club	Application to vary	OS	1,750.00	1,750.00
Bingo Club	Application to transfer	OS	1,200.00	1,200.00
Bingo Club	Application for reinstatement	OS	1,200.00	1,200.00
Bingo Club	Application for Premises Licence or provisional statement	OS	3,500.00	3,500.00
Bingo Club	Application for Premises Licence (provisional statement in place)	OS	1,200.00	1,200.00
Bingo Club	Copy of Licence	OS	25.00	25.00
Bingo Club	Notification of change	OS	50.00	50.00
Bingo Club	Annual Fee	OS	1,000.00	1,000.00
Betting Premise (excluding Tracks)	Application to vary	OS	1,500.00	1,500.00
Betting Premise (excluding Tracks)	Application to transfer	OS	1,200.00	1,200.00
Betting Premise (excluding Tracks)	Application for reinstatement	OS	1,200.00	1,200.00
Betting Premise (excluding Tracks)	Application for Premises Licence or provisional statement	OS	3,000.00	3,000.00
Betting Premise (excluding Tracks)	Application for Premises Licence (provisional statement in place)	OS	1,200.00	1,200.00
Betting Premise (excluding Tracks)	Copy of Licence	OS	25.00	25.00
Betting Premise (excluding Tracks)	Notification of change	OS	50.00	50.00
Betting Premise (excluding Tracks)	Annual Fee	OS	600.00	600.00
Track	Application to vary	OS	1,250.00	1,250.00
Track	Application to transfer	OS	950.00	950.00
Track	Application for reinstatement	OS	950.00	950.00
Track	Application for Premises Licence or provisional statement	OS	2,500.00	2,500.00
Track	Application for Premises Licence (provisional statement in place)	OS	950.00	950.00
Track	Copy of Licence	OS	25.00	25.00
Track	Notification of change	OS	50.00	50.00
Track	Annual Fee	OS	1,000.00	1,000.00
Family Entertainment Centre	Application to vary	OS	1,000.00	1,000.00
Family Entertainment Centre	Application to transfer	OS	950.00	950.00
Family Entertainment Centre	Application for reinstatement	OS	950.00	950.00
Family Entertainment Centre	Application for Premises Licence or provisional statement	OS	2,000.00	2,000.00
Family Entertainment Centre	Application for Premises Licence (provisional statement in place)	OS	950.00	950.00
Family Entertainment Centre	Copy of Licence	OS	25.00	25.00
Family Entertainment Centre	Notification of change	OS	50.00	50.00
Family Entertainment Centre	Annual Fee	OS	750.00	750.00

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Adult Gaming Centre	Application to vary	OS	1,000.00	1,000.00
	Application to transfer	OS	1,200.00	1,200.00
	Application for reinstatement	OS	1,200.00	1,200.00
	Application for Premises Licence or provisional statement	OS	2,000.00	2,000.00
	Application for Premises Licence (provisional statement in place)	OS	1,200.00	1,200.00
	Copy of Licence	OS	25.00	25.00
	Annual Fee	OS	1,000.00	1,000.00
	Notification of change	OS	50.00	50.00
Lottery Registration		OS	40.00	40.00
Lottery Registration Renewal		OS	20.00	20.00
Alcohol Licensed Premises Gaming Machine Notification		OS	50.00	50.00
Club Gaming/Gaming Machine Permit				
Application (New / Renewal) - club premises certificate holder		OS	200.00	200.00
Application (New / Renewal) - non-club premises certificate holder		OS	100.00	100.00
Application to Vary		OS	100.00	100.00
Annual Fee		OS	50.00	50.00
Copy of Licence		OS	15.00	15.00
Gaming Machine Permit				
Application		OS	150.00	150.00
Application to Vary		OS	100.00	100.00
Transfer		OS	25.00	25.00
Annual Fee		OS	50.00	50.00
Change of name		OS	25.00	25.00
Unlicensed Family Entertainment Centre Gaming Machine Permit				
Application (New / Renewal)		OS	300.00	300.00
Copy of Licence		OS	15.00	15.00
Prize Gaming Permit				
Application (New / Renewal)		OS	300.00	300.00
Change of name		OS	25.00	25.00
Copy of Permit		OS	15.00	15.00
Hackney Carriage Licencing				
Criminal Records Check - online		OS	47.00	58.50

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
Personal & Premises Licences				
Premises	Based on rateable value		Variable	Variable
Personal		OS	37.00	37
PERMITTED TEMPORARY ACTIVITIES, PERSONAL LICENCES AND MISCELLANEOUS FEES				
Theft, loss, etc. of premises licence or summary		OS	10.50	10.50
Application for a provisional statement where premises being built, etc.		OS	315.00	315.00
Notification of change of name or address		OS	10.50	10.50
Application to vary licence to specify individual as premises supervisor		OS	23.00	23.00
Application for transfer of premises licence		OS	23.00	23.00
Interim authority notice following death etc. of licence holder		OS	23.00	23.00
Theft, loss etc. of certificate or summary		OS	10.50	10.50
Notification of change of name or alteration of rules of club		OS	10.50	10.50
Change of relevant registered address of club		OS	10.50	10.50
Temporary event notice		OS	21.00	21.00
Theft, loss etc. of temporary event notice		OS	10.50	10.50
Application for a grant or renewal of personal licence		OS	37.00	37.00
Theft, loss etc. of personal licence		OS	10.50	10.50
Duty to notify change of name or address		OS	10.50	10.50
Right of freeholder etc. to be notified of licensing matters		OS	21.00	21.00
HOUSING				
Penalty Charge for breach of Smoke and Carbon Monoxide Alarms (England) Regulations 2015	1st offence		2,500.00	2,500.00
	1st offence with early payment reduction (14 days)		1,250.00	1,250.00
	Subsequent offence(statutory maximum)		5,000.00	5,000.00
	Subsequent offence with early payment reduction		2,500.00	2,500.00
The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Maximum Penalty £5,000		Variable	Variable
Financial penalties for certain Housing Offences (Housing Act 2004 and Housing & Planning Act 2016)	Variable from £1000 to £30,000 Penalties are issued in accordance with the Private Sector Housing Enforcement Policy.		Variable	Variable
Financial penalties for Electrical Safety Standards in the private rented sector (England) Regulations 2020	Maximum penalty £30,000 Penalties are issued in accordance with the Private Sector Housing Enforcement Policy		Variable	Variable
Financial penalties for Energy Efficiency (Private Rented Property)(England and Wales) Regulations 2015)				
	1st offence - Breaching the ban on letting a property with an F or G rating for less than three months		750 to 1000	750 to 1000

Service	Further Information	VAT category	Charges for 2024/25	Charges for 2025/26
	all other offences - Breaching the ban on letting a property with an F or G rating for less than three months		1500 to 2000	1500 to 2000
	1st offence - Breaching the ban on letting a property with an F or G rating for more than three months		1500 to 2000	1500 to 2000
	All other offences - Breaching the ban on letting a property with an F or G rating for more than three months		3000 to 4000	3000 to 4000
	1st offence - Registering false or misleading information on the PRS exemptions register		375 to 500	375 to 500
	All other offences - Registering false or misleading information on the PRS exemptions register		750 to 1000	750 to 1000
	1st offence - Failing to provide information to the council demanded by a compliance notice		750 to 1000	750 to 1000
	All other offences - Failing to provide information to the council demanded by a compliance notice		1500 to 2000	1500 to 2000