

| Discretionary Fees and Charges 2025/26 | | VAT KEY | OS | Outside the scope of VAT | APPENDIX 2 | |
|---|---------------------|--------------|---|---|---|---|
| | | | S | Standard Rated | | |
| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| GOVERNANCE & FINANCE | | | | | | |
| Court Costs | | | | | | |
| Summons & Liability Order - council tax | | E | 100.00 | 100.00 | 100.00 | 100.00 |
| Summons & Liability Order - business rates | | E | 174.00 | 174.00 | 174.00 | 174.00 |
| Failure to submit Completion of Means Enquiry Form | | E | 70.00 | 70.00 | 70.00 | 70.00 |
| STRATEGY & RESOURCES | | | | | | |
| Legal Fees | | | | | | |
| <i>Fees can be varied depending on value by the Monitoring Officer</i> | | | | | | |
| <i>Commercial legal fees subject to VAT</i> | | | | | | |
| Development/planning agreements | per hour | OS | 250.00 | 250.00 | 257.00 | 257.00 |
| Commercial property / lease | | OS | 700 to 1500 | 700 to 1500 | 720 to 1542 | 720 to 1542 |
| Transfer of miscellaneous land | | OS | 800 to 1200 | 800 to 1200 | 823 to 1234 | 823 to 1234 |
| Lease renewals | | OS | 600 to 900 | 600 to 900 | 617 to 926 | 617 to 926 |
| Licence to assign / underlet | | OS | 600 to 1100 | 600 to 1100 | 617 to 1131 | 617 to 1131 |
| Licences for alterations | | OS | 600 to 1100 | 600 to 1100 | 617 to 1131 | 617 to 1131 |
| Licences for land | | OS | 600 to 1100 | 600 to 1100 | 617 to 1131 | 617 to 1131 |
| Easements | | OS | 600 to 1100 | 600 to 1100 | 617 to 1131 | 617 to 1131 |
| Deed of surrender | | OS | 550 to 1000 | 550 to 1000 | 617 to 1131 | 617 to 1131 |
| Discharge of mortgages | | OS | 200.00 | 200.00 | 206.00 | 206.00 |
| Supplying copies of deed/misc. land documents per A4 photocopying charge | | OS | 0.50 | 0.50 | 0.55 | 0.55 |
| Hourly rate for providing services to external organisations or hourly rate to be applied in complex property/development | | S | 208.33 | 250.00 | 214.17 | 257.00 |
| <i>Leasehold administration fees (post Right To Buy matters)</i> | | | | | | |
| Standard management information for pre-assignments | | OS | 250.00 | 250.00 | 257.00 | 257.00 |
| Additional pre-assignment enquiries (questions outside of the standard pack) | | OS | 100.00 | 100.00 | 103.00 | 103.00 |
| Notice of transfer / charge | | OS | 200.00 | 200.00 | 206.00 | 206.00 |
| Notice of re-mortgage | | OS | 100.00 | 100.00 | 103.00 | 103.00 |
| Deed of covenant | | OS | 150.00 | 150.00 | 155.00 | 155.00 |
| Alteration/ improvements request | | OS | 200.00 | 200.00 | 206.00 | 206.00 |
| Retrospective alteration/improvement consent | | OS | 350.00 | 350.00 | 360.00 | 360.00 |

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| | | | £ | £ | £ | £ |
| Deed of Variation or Rectification | | OS | 200.00 | 200.00 | 206.00 | 206.00 |
| Notice of Subletting | | OS | 100.00 | 100.00 | 103.00 | 103.00 |
| PEOPLE & CUSTOMER SERVICES | | | | | | |
| Street Naming and Numbering | | | | | | |
| Changing a property address | | OS | 96.80 | 96.80 | 100.00 | 100.00 |
| Registering a new property | | OS | 164.60 | 164.60 | 170.00 | 170.00 |
| New Street/Building (2-10 units) | | OS | 341.00 | 341.00 | 351.00 | 351.00 |
| New Street/Building (11-19 units) | | OS | 471.50 | 471.50 | 485.00 | 485.00 |
| New Street/Building (>20 units) | | OS | 475.80 | 475.80 | 525.00 | 525.00 |
| Additional unit | | OS | 36.30 | 36.30 | 38.00 | 38.00 |
| Changing a street name | | OS | 889.10 | 889.10 | 915.00 | 915.00 |
| Provision of historical information | | OS | 298.90 | 298.90 | 310.00 | 310.00 |
| General sale of documents / photocopying | | | | | | |
| Photocopying | per A4 sheet (black & white) | S | 0.14 | 0.17 | 0.21 | 0.25 |
| Photocopying | per A4 sheet (colour) | S | 0.18 | 0.22 | 0.25 | 0.30 |
| Photocopying | per A3 sheet (black & white) | S | 0.36 | 0.43 | 0.33 | 0.40 |
| Photocopying | per A3 sheet (colour) | S | 0.40 | 0.48 | 0.38 | 0.45 |
| Photocopying | per A1 sheet (black & white) | S | 3.63 | 4.36 | 3.13 | 3.75 |
| Photocopying | per A1 sheet (colour) | S | 4.04 | 4.85 | 3.46 | 4.15 |
| Photocopying | per A2 sheet (black & white) | S | 3.63 | 4.36 | 3.13 | 3.75 |
| Photocopying | per A2 sheet (colour) | S | 4.04 | 4.85 | 3.46 | 4.15 |
| Providing electronic copies (PDF or equivalent) | per sheet | S | 1.00 | 1.20 | 0.88 | 1.05 |
| Cemeteries | | | | | | |
| Purchase fees | | | | | | |
| Children not exceeding 12 | | OS | 302.20 | 302.20 | 311.00 | 311.00 |
| Person over 12 –purchase fee | | OS | 690.60 | 690.60 | 710.00 | 710.00 |
| Green Burials (Hawkinge Only) | | OS | 1,221.50 | 1,221.50 | 1,256.00 | 1256.00 |
| Plot purchase, first interment & right to erect | | | | | | |
| Garden of remembrance (Lydd, Double Plot) | | OS | 738.10 | 738.10 | 759.00 | 759.00 |

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| | | | £ | £ | £ | £ |
| Garden of remembrance (New Romney, Double Plot) | | OS | 738.10 | 738.10 | 759.00 | 759.00 |
| Garden of remembrance (New Romney, Single Plot) | | OS | 461.90 | 461.90 | 475.00 | 475.00 |
| Digging Fees | | | | | | |
| Children -between 0-12 | | E | 243.90 | 243.90 | 251.00 | 251.00 |
| Person over 12 – single depth digging | | OS | 713.30 | 713.30 | 734.00 | 734.00 |
| Person over 12 – double depth | | OS | 1,056.40 | 1,056.40 | 1,086.00 | 1,086.00 |
| Person over 12 – triple depth | | OS | 1,415.70 | 1,415.70 | 1,456.00 | 1,456.00 |
| Other Fees | | | | | | |
| Exhumation Fee (at cost) | | E | Variable | Variable | Variable | Variable |
| Internment of ashes | | OS | 180.20 | 180.20 | 185.00 | 185.00 |
| Late internment | | OS | 172.70 | 172.70 | 178.00 | 178.00 |
| Spreading of ashes | | OS | 66.20 | 66.20 | 68.00 | 68.00 |
| Scattering of ashes under turf | | OS | 180.20 | 180.20 | 185.00 | 185.00 |
| Re-open fee | | OS | 107.90 | 107.90 | 111.00 | 111.00 |
| Add. inscription | | S | 77.70 | 93.30 | 80.00 | 96.00 |
| Use of chapel | | OS | 178.10 | 178.10 | 183.00 | 183.00 |
| Memorials – 6 X 3 | | OS | 305.40 | 305.40 | 314.00 | 314.00 |
| Vases | | OS | 117.70 | 117.70 | 121.00 | 121.00 |
| Kerbs for Children's Plot | | OS | 323.70 | 323.70 | 333.00 | 333.00 |
| Kerbs | | OS | 541.70 | 541.70 | 557.00 | 557.00 |
| Laying down unsafe memorial | | OS | 153.30 | 153.30 | 158.00 | 158.00 |
| Deed of grant - 25 year period | | E | 50.00 | 50.00 | 51.00 | 51.00 |
| Deed of grant - 50 year period | | E | 85.00 | 85.00 | 102.00 | 102.00 |
| Deed of grant - 75 year period | | E | 125.00 | 125.00 | 153.00 | 153.00 |
| Transfer of Deed of Grant | | E | 127.40 | 127.40 | 131.00 | 131.00 |
| Maintenance | | E | 118.70 | 118.70 | 122.00 | 122.00 |
| Reserved plot surcharge on use | | OS | 99.20 | 99.20 | 102.00 | 102.00 |
| Reservation fee | | OS | 99.20 | 99.20 | 102.00 | 102.00 |
| Family History Request - per request up to 3 names | | E | 39.00 | 39.00 | 40.00 | 40.00 |
| Family History Request - per request more than 3 names | | E | 76.80 | 76.80 | 79.00 | 79.00 |
| Replacement headstones - administration fee | | E | 62.60 | 62.60 | 64.00 | 64.00 |
| Burial where ashes are added - administration fee | | E | 62.60 | 62.60 | 64.00 | 64.00 |
| Mixing of two ashes - administration fee | | E | 62.60 | 62.60 | 64.00 | 64.00 |
| Public Health Funerals | | E | 365.90 | 365.90 | 376.00 | 376.00 |

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| | | | £ | £ | £ | £ |
| Hiring of council meeting rooms for all non Folkestone & Hythe District Council meetings/functions | | | | | | |
| <i>KALC (Kent Association of Local Councils) and relevant voluntary/Charity organisations 100% discount</i> | | | | | | |
| Council Chamber | Basic Hourly rate | E | 43.68 | 43.68 | 45.00 | 45.00 |
| Council Chamber | Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee) | E | 74.36 | 74.36 | 77.00 | 77.00 |
| Council Chamber | Hourly rate for Sundays & Bank Holidays (including Civic Warden fee) | E | 82.63 | 82.63 | 85.00 | 85.00 |
| Boulogne and Middleburg Room | Basic Hourly rate | E | 33.05 | 33.05 | 34.00 | 34.00 |
| Boulogne and Middleburg Room | Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee) | E | 63.28 | 63.28 | 77.00 | 77.00 |
| Boulogne and Middleburg Room | Hourly rate for Sundays & Bank Holidays (including Civic Warden fee) | E | 72.00 | 72.00 | 85.00 | 85.00 |
| Other meeting rooms | Basic Hourly rate | E | 18.88 | 18.88 | 20.00 | 20.00 |
| Other meeting rooms | Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee) | E | 49.58 | 49.58 | 77.00 | 77.00 |
| Other meeting rooms | Hourly rate for Sundays & Bank Holidays (including Civic Warden fee) | E | 57.85 | 57.85 | 85.00 | 85.00 |
| | | | | | | |
| | | | | | | |
| Lost/Unreturned ID cards | | | | | | |
| Charge to staff and tenants | | E | 9.50 | 9.50 | 12.00 | 12.00 |
| Charge to contractors | | E | 9.50 | 9.50 | 12.00 | 12.00 |
| | | | | | | |
| Life Verifications | | | | | | |
| Completion of Proof of Life Certificates | | S | 16.67 | 20.00 | 17.50 | 21.00 |
| | | | | | | |
| PLANNING & BUILDING CONTROL | | | | | | |

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| | | | £ | £ | £ | £ |
| PLANNING | | | | | | |
| Planning Pre-Application Charging Schedule | | | | | | |
| NEW Validation Administration Fee* | * applies to returning invalid pre-app or planning applications after seeking | S | n/a | n/a | 10 % of application fee | 10 % of application fee |
| NEW Application amendment** | **applies where scheme is submitted without have first sought pre-app or where scheme is not part of a PPA. | S | n/a | n/a | Corresponding Pre-app fee | Corresponding Pre-app fee |
| Householder Drop In – General guidance including 30 minutes face to face meeting at the Civic Centre. No written notes and bookable only. *Not Pre-app advice. For residents only. | * For 30 minutes | S | n/a | n/a | 40.00 | 48.00 |
| Householder application - written advice only | | S | 133.33 | 160.00 | 141.67 | 170.00 |
| NEW Householder extensions, alterations and others that impact a Listed Building - Written Fee | | S | n/a | n/a | 245.00 | 294.00 |
| NEW Householder extensions, alterations and others that impact a Listed Building - Meeting Fee | | S | n/a | n/a | 400.00 | 480.00 |
| 1 - 4 Dwellings (written) | | S | 358.33 | 430.00 | 375.00 | 450.00 |
| 1-4 Dwellings (meeting and written) | | S | 583.33 | 700.00 | 612.50 | 735.00 |
| 1-4 Dwellings Follow up (written) | | S | 179.17 | 215.00 | 187.50 | 225.00 |
| 1-4 Dwellings Follow up (meeting and written) | | S | 316.67 | 380.00 | 333.33 | 400.00 |
| 5-9 Dwellings (written) | | S | 629.17 | 755.00 | 658.33 | 790.00 |
| 5 - 9 Dwellings (meeting and written) | | S | 900.00 | 1,080.00 | 941.67 | 1,130.00 |
| 5-9 Dwellings Follow up (written) | | S | 316.67 | 380.00 | 333.33 | 400.00 |
| 5-9 Dwellings Follow up (meeting and written) | | S | 537.50 | 645.00 | 562.50 | 675.00 |
| 10-49 Dwellings (meeting and written) | | S | 2,695.83 | 3,235.00 | 2,916.67 | 3,500.00 |
| 10-49 Dwellings Follow up (written) | | S | 450.00 | 540.00 | 466.67 | 560.00 |
| 10-49 Dwellings Follow up (meeting and written) | | S | 1,079.17 | 1,295.00 | 1,166.67 | 1,400.00 |
| 50+ Dwellings (meeting and written) | | S | 4,495.83 | 5,395.00 | 4,750.00 | 5,700.00 |
| 50+ Dwellings follow up (written) | | S | 900.00 | 1,080.00 | 916.67 | 1,100.00 |
| 50+ Dwellings follow up (meeting and written) | | S | 2,250.00 | 2,700.00 | 2,333.33 | 2,800.00 |
| Planning Performance Agreement | | S | Bespoke | Bespoke | Bespoke | Bespoke |
| Non-Domestic External alterations requiring planning permission - all uses | | S | 358.33 | 430.00 | 375.00 | 450.00 |
| Listed Buildings where no associated planning permission required (written) | | S | 195.83 | 235.00 | 204.17 | 245.00 |

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| | | | £ | £ | £ | £ |
| Listed Buildings where no associated planning permission required (written & meeting) | | S | 316.67 | 380.00 | 333.33 | 400.00 |
| Trees with a Tree Preservation Order or in a Conservation Area | | S | 0.00 | 0.00 | 0.00 | 0.00 |
| Works to trees (meeting on site) | | S | 316.67 | 380.00 | 333.33 | 400.00 |
| Commercial Initial 30min Meeting no written advice | | S | 0.00 | 0.00 | Bespoke | Bespoke |
| Commercial up to 250m ² (inc advertisements) Written | | S | 158.33 | 190.00 | 166.67 | 200.00 |
| Commercial up to 250m ² (inc advertisements) Written & Meeting | | S | 287.50 | 345.00 | 300.00 | 360.00 |
| Commercial up to 500m ² (written) | | S | 270.83 | 325.00 | 283.33 | 340.00 |
| Commercial up to 500m ² (meeting & written) | | S | 450.00 | 540.00 | 466.67 | 560.00 |
| Commercial up to 1000m ² | | S | 1,079.17 | 1,295.00 | 1,125.00 | 1,350.00 |
| Commercial over 1000m ² | | S | 1079.17+416.67 per 500m ² | 1295.00+500 per 500m ² | 1133.13+437.50 per 500m ² | 1359.76+437.50 per 525m ² |
| Commercial over 1000m ² Follow up (written) | | S | 358.33 | 430.00 | 375.00 | 450.00 |
| Commercial over 1000m ² Follow up (written & meeting) | | S | 450.00 | 540.00 | 566.67 | 680.00 |
| All Other operations and developments including changes of use | | S | 629.17 | 755.00 | 666.67 | 800.00 |
| Charities and Parish Councils | | | | | 50% of applicable fee | 50% of applicable fee |
| Sale of Documents | | | | | | |
| Charging for monitoring legal agreements | | S | Variable | Variable | Variable | Variable |
| Places and Policies Local Plan 2020 | Hard Copy | S | 22.50 | 27.00 | 23.13 | 27.76 |
| Core Strategy Review 2022 | Hard Copy | S | 22.50 | 27.00 | 23.13 | 27.76 |
| BUILDING CONTROL | | | | | | |
| Standard Charges for the Erection of New Dwellings | | | | | | |
| The standard charges below relate to creation or construction of new dwellings each unit not exceeding 300m ² in floor area, for larger properties. | | | | | | |
| VAT applies at the current rate of 20% (except for a Regularisation Application) | | | | | | |
| | No. of New Dwellings | | | | | |
| Full Plans Submission and site inspection | 1 | S | 700.92 | 841.10 | 984.66 | 1,181.59 |
| Full Plans Submission and site inspection | 2 | S | 1,080.59 | 1,296.71 | 1,363.38 | 1,636.06 |
| Full Plans Submission and site inspection | 3 | S | 1,401.81 | 1,682.17 | 1,742.09 | 2,090.51 |

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| | | | £ | £ | £ | £ |
| Full Plans Submission and site inspection | 4 | S | 1,664.69 | 1,997.63 | 2,120.81 | 2,544.97 |
| Full Plans Submission and site inspection | 5 | S | 1,839.92 | 2,207.90 | 2,499.42 | 2,999.30 |
| | | | | | | |
| Building Notice Charge | 1 | S | 841.10 | 1,009.32 | 1,181.59 | 1,417.91 |
| Building Notice Charge | 2 | S | 1,296.70 | 1,556.04 | 1,636.06 | 1,963.27 |
| Building Notice Charge | 3 | S | 1,682.21 | 2,018.65 | 2,090.51 | 2,508.61 |
| Building Notice Charge | 4 | S | 1,997.62 | 2,397.15 | 2,544.97 | 3,053.97 |
| Building Notice Charge | 5 | S | 2,207.90 | 2,649.48 | 2,999.30 | 3,599.16 |
| | | | | | | |
| Regularisation Charge | 1 | E | 1,051.38 | 1,051.38 | 1,476.99 | 1,476.99 |
| Regularisation Charge | 2 | E | 1,620.88 | 1,620.88 | 2,045.07 | 2,045.07 |
| Regularisation Charge | 3 | E | 2,102.76 | 2,102.76 | 2,613.14 | 2,613.14 |
| Regularisation Charge | 4 | E | 2,497.03 | 2,497.03 | 3,181.22 | 3,181.22 |
| Regularisation Charge | 5 | E | 2,759.87 | 2,759.87 | 3,749.13 | 3,749.13 |
| | | | | | | |
| Standard Charges for Extensions & Alterations to Domestic Buildings | | | | | | |
| VAT applies at the current rate of 20% (except for a Regularisation Application) | | | | | | |
| | | | | | | |
| Full Plan Submission | | | | | | |
| Plan Submission and Site Inspection | | | | | | |
| Class & Description | | | | | | |
| 1. Single Storey Garage up to 60m2 | | S | 262.84 | 315.41 | 378.71 | 454.45 |
| 2. Single Storey Extension less than 10m2 | | S | 408.87 | 490.64 | 605.95 | 727.14 |
| 3. Extension / loft conversion 10m2 - 40m2 | | S | 554.90 | 665.88 | 757.43 | 908.92 |
| 4. Extension / loft conversion 40m2 - 100m2 | | S | 788.54 | 946.25 | 908.92 | 1,090.70 |
| 5. Conversion of Garage to Habitable Room up to 30m2 | | S | 292.05 | 350.46 | 378.72 | 454.46 |
| 6. Recovering of roofs or cladding of walls to single dwellings | | S | 204.44 | 245.33 | 227.23 | 272.68 |
| 7. Electrical installation to a single dwelling | | S | 187.50 | 225.00 | 227.23 | 272.68 |
| 8. New / replacement windows (up to 4 windows per dwelling) | | S | 116.82 | 140.18 | 151.49 | 181.79 |
| 9. New / replacement windows over 4 windows per dwelling | | S | 175.23 | 210.28 | 227.23 | 272.68 |
| | | | | | | |

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| | | | £ | £ | £ | £ |
| Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.) | | | | | | |
| Building Notice Charge | | | | | | |
| Class & Description | | | | | | |
| 1. Single Storey Garage up to 60m2 | | S | 262.85 | 315.41 | 378.71 | 454.45 |
| 2. Single Storey Extension less than 10m2 | | S | 408.87 | 490.64 | 605.95 | 727.14 |
| 3. Extension / loft conversion 10m2 - 40m2 | | S | 665.87 | 799.05 | 908.92 | 1,090.70 |
| 4. Extension / loft conversion 40m2 - 100m2 | | S | 946.24 | 1,135.49 | 1,090.70 | 1,308.84 |
| 5. Conversion of Garage to Habitable Room up to 30m2 | | S | 292.05 | 350.46 | 378.72 | 454.46 |
| 6. Recovering of roofs or cladding of walls to single dwellings | | S | 204.44 | 245.32 | 227.23 | 272.68 |
| 7. Electrical installation to a single dwelling | | S | 187.50 | 225.00 | 227.23 | 272.68 |
| 8. New / replacement windows (up to 4 windows per dwelling) | | S | 116.82 | 140.18 | 151.49 | 181.79 |
| 9. New / replacement windows over 4 windows per dwelling | | S | 175.23 | 210.28 | 227.23 | 272.68 |
| Regularisation Charge | | | | | | |
| Class & Description | | | | | | |
| 1. Single Storey Garage up to 60m2 | | E | 394.27 | 394.27 | 568.07 | 568.07 |
| 2. Single Storey Extension less than 10m2 | | E | 613.31 | 613.31 | 908.93 | 908.93 |
| 3. Extension / loft conversion 10m2 - 40m2 | | E | 832.34 | 832.34 | 1,136.15 | 1,136.15 |
| 4. Extension / loft conversion 40m2 - 100m2 | | E | 1,182.80 | 1,182.80 | 1,363.38 | 1,363.38 |
| 5. Conversion of Garage to Habitable Room up to 30m2 | | E | 438.08 | 438.08 | 568.08 | 568.08 |
| 6. Recovering of roofs or cladding of walls to single dwellings | | E | 306.65 | 306.65 | 340.85 | 340.85 |
| 7. Electrical installation to a single dwelling | | E | 281.25 | 281.25 | 340.85 | 340.85 |
| 8. New / replacement windows (up to 4 windows per dwelling) | | E | 175.23 | 175.23 | 227.24 | 227.24 |
| 9. New / replacement windows over 4 windows per dwelling | | E | 262.85 | 262.85 | 340.85 | 340.85 |
| Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings. | | | | | | |
| Plan Submission with site inspection or Building Notice Charge | | | | | | |

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| | | | S | Standard Rated | | |
| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| Up To | | | | | | |
| 5000 | | S | 233.64 | 280.37 | 281.67 | 338.00 |
| 10000 | | S | 306.65 | 367.98 | 411.67 | 494.00 |
| 20000 | | S | 423.47 | 508.17 | 606.67 | 728.00 |
| 30000 | | S | 584.10 | 700.92 | 818.33 | 982.00 |
| 40000 | | S | 671.72 | 806.06 | 960.83 | 1,153.00 |
| 50000 | | S | 788.54 | 946.24 | 1,104.17 | 1,325.00 |
| | | | | | | |
| Regularisation Charge | | | | | | |
| Up To | | | | | | |
| 5000 | | E | 350.46 | 350.46 | 405.60 | 405.60 |
| 10000 | | E | 459.98 | 459.98 | 592.80 | 592.80 |
| 20000 | | E | 635.21 | 635.21 | 873.60 | 873.60 |
| 30000 | | E | 876.15 | 876.15 | 1,178.40 | 1,178.40 |
| 40000 | | E | 1,007.57 | 1,007.57 | 1,383.60 | 1,383.60 |
| 50000 | | E | 1,182.80 | 1,182.80 | 1,590.00 | 1,590.00 |
| | | | | | | |
| Sale of Documents | | | | | | |
| Sale of miscellaneous documents - Building Control. Actual charge based on staff time | | S | Variable | Variable | Variable | Variable |
| | | | | | | |
| Charge for Unauthorised work | | OS | n/a | n/a | Full application fees | Full application fees |
| Copy of Completion Certificate or Notice of Decision | | SC | n/a | n/a | 75.00 | 90.00 |
| Copy of Notice of Decision and Certificate | | SC | n/a | n/a | 75.00 | 90.00 |
| Site Inspection for completion certificate (over twelve months) | | SC | n/a | n/a | 120.00 | 144.00 |
| Reopening applications that have not had a visit for more than 2 years | | SC | n/a | n/a | 150.00 | 180.00 |
| Administration charges for dangerous buildings, demolitions, historic buildings if the owner does not carry out the work | Per Hour | SC | n/a | n/a | 72.00 | 86.40 |
| Additional inspections requested by the contractor | Per Visit | SC | n/a | n/a | 75.00 | 90.00 |
| Requirement of additional inspections to be carried out over and above what is reasonable | Per Visit | SC | n/a | n/a | 75.00 | 90.00 |

| Discretionary Fees and Charges 2025/26 | | VAT KEY | OS | Outside the scope of VAT | APPENDIX 2 | |
|---|---------------------|--------------|---|---|---|---|
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| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| Carry out structural design checking for other Councils through LABC | Per Hour | SC | n/a | n/a | 72.00 | 86.40 |
| HOUSING & OPERATIONS | | | | | | |
| REGULATORY & COMMUNITY SERVICES | | | | | | |
| Parking Services | | | | | | |
| Provision of white 'access' road markings (outside premises or private drive): | | | | | | |
| Analysis and survey work | per application | E | 144.10 | 144.10 | 150.00 | 150.00 |
| Installation and maintenance (10 years) | per application | E | 187.80 | 187.80 | 200.00 | 200.00 |
| Waste & Recycling | | | | | | |
| Bulky household collection (up to 3 items) | | OS | 53.00 | 53.00 | 54.50 | 54.50 |
| Bulky waste additional items (collected on the same visit) | | OS | 9.00 | 9.00 | 9.25 | 9.25 |
| Bulky household collection - soft-furniture (up to 3 items) | | OS | 53.00 | 53.00 | 54.50 | 54.50 |
| Bulky waste additional items (collected on the same visit) | | OS | 9.00 | 9.00 | 9.20 | 9.20 |
| Abortive visits (including scheduled collections not cancelled 1 working day in advance) | | OS | 29.80 | 29.80 | 30.65 | 30.65 |
| Cancelled visits - (including scheduled collections not cancelled 1 working day in advance) | | OS | 5.90 | 5.90 | 6.00 | 6.00 |
| Purple sacks (restrictions apply) - individual | | OS | 3.00 | 3.00 | 3.00 | 3.00 |
| Purple sacks (restrictions apply) - roll of 13 sacks | | OS | 37.20 | 37.20 | 38.25 | 38.25 |
| Supply & delivery of 140 litre wheeled bin | | OS | 44.20 | 44.20 | 45.45 | 45.45 |
| Supply & delivery of 180 litre wheeled bin | | OS | 62.10 | 62.10 | 63.85 | 63.85 |
| Supply & delivery of 240 litre wheeled bin | | OS | 59.40 | 59.40 | 61.00 | 61.00 |
| Supply & delivery of 360 litre wheeled bin | | OS | 94.40 | 94.40 | 97.00 | 97.00 |
| Supply & delivery of 1100 litre wheeled (plastic) Refuse bin | | OS | 304.80 | 304.80 | 313.35 | 313.35 |
| Supply & delivery of 1100 litre wheeled (Refuse / Recycling) | | OS | 313.50 | 313.50 | 322.30 | 322.30 |
| Bin authorisation fee (2 wheeled bin) | | OS | 7.30 | 7.30 | 7.50 | 7.50 |
| Bin authorisation fee (4wheeled bin) | | OS | 14.60 | 14.60 | 15.00 | 15.00 |
| Food waste collections, kerbside container | | OS | 18.10 | 18.10 | 18.60 | 18.60 |
| Food waste collections, kitchen caddy | | OS | 12.10 | 12.10 | 12.45 | 12.45 |

| Discretionary Fees and Charges 2025/26 | | VAT KEY | OS | Outside the scope of VAT | APPENDIX 2 | |
|---|---------------------|--------------|---|---|---|---|
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| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| New property container offer (Up to 2WB, 2 Food + Box) Price capped at | | OS | 121.00 | 121.00 | 124.40 | 124.40 |
| Black box recycling container | | OS | 18.20 | 18.20 | 18.70 | 18.70 |
| Purple box recycling container | | OS | 18.20 | 18.20 | 18.70 | 18.70 |
| Green waste collection - contribute towards purchase | | OS | 37.20 | 37.20 | 38.25 | 38.25 |
| Green waste collection - annual charge for new subscription | | OS | 60.00 | 60.00 | 61.70 | 61.70 |
| Green waste collection - direct debit charge for new subscription | | OS | 60.00 | 60.00 | 61.70 | 61.70 |
| Private Lifeline Charges | | | | | | |
| <i>Equipment subject to VAT but client has option to complete VAT exemption form.</i> | | | | | | |
| GSM Dispersed Alarm | per week | S | 4.50 | 5.40 | 5.00 | 6.00 |
| Lifeline unit (per week) | per week | S | 3.58 | 4.30 | 3.67 | 4.40 |
| CO2 fall & flood detector | Quarterly charge | S | 34.83 | 41.80 | 35.00 | 42.00 |
| GSM Falls Detector Pendant (quarterly charge) | | S | n/a | n/a | 17.50 | 21.00 |
| GPS Device | per week | S | 5.33 | 6.40 | 5.42 | 6.50 |
| Universal sensor | Quarterly charge | S | 17.75 | 21.30 | 18.33 | 22.00 |
| Epilepsy sensor | per week | S | 6.75 | 8.10 | 6.96 | 8.35 |
| Property exit sensor | | S | 2.17 | 2.60 | 2.29 | 2.75 |
| Bed occupancy sensor | Quarterly | S | 83.25 | 99.90 | 83.33 | 100.00 |
| Bed sensory pad | per week | S | 1.50 | 1.80 | 1.54 | 1.85 |
| Smoke detectors | per week | S | 2.33 | 2.80 | 2.38 | 2.85 |
| Telephone extension lead | | S | 6.17 | 7.40 | 8.00 | 9.60 |
| Electrical extension lead | | S | 11.00 | 13.20 | 15.00 | 18.00 |
| Pendant | | S | 72.50 | 87.00 | 75.00 | 90.00 |
| Easy Press Adaptor | | S | n/a | n/a | 7.50 | 9.00 |
| Replacement pendant (used) | | S | 40.00 | 48.00 | 42.00 | 50.40 |
| Lost Dispersed Alarm Unit | | S | 139.00 | 166.80 | 145.00 | 174.00 |
| Lost Dispersed GSM Dispersed Alarm Unit | | S | n/a | n/a | 199.00 | 238.80 |
| Lost GPS Device | | S | n/a | n/a | 199.00 | 238.80 |
| Care assist | per week | S | 3.33 | 4.00 | 4.10 | 4.92 |
| Big button phone | per unit | S | 20.00 | 24.00 | 25.00 | 30.00 |
| Minuet pendants | per unit | S | 85.00 | 102.00 | 105.00 | 126.00 |
| Installation charge | | S | 40.00 | 48.00 | 45.00 | 54.00 |

| Discretionary Fees and Charges 2025/26 | | VAT KEY | OS | Outside the scope of VAT | APPENDIX 2 | |
|---|--------------------------------|--------------|---|---|---|---|
| | | | S | Standard Rated | | |
| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| Out of area installation charge | | S | 69.50 | 83.40 | 75.00 | 90.00 |
| Wristbands (per annum) | | S | 20.00 | 24.00 | 20.00 | 24.00 |
| Lone Worker scheme set-up | per person | S | 5.50 | 6.60 | 5.67 | 6.80 |
| Lone Worker scheme part-time | per week | S | 0.92 | 1.10 | 0.96 | 1.15 |
| Lone Worker scheme full-time | per week | S | 1.17 | 1.40 | 1.21 | 1.45 |
| Donated Units (per week) | As per supporting people grant | S | 2.25 | 2.70 | 2.33 | 2.80 |
| Daily Check Calls | per quarter | S | 14.75 | 17.70 | 15.00 | 18.00 |
| Daily Check Calls | per annum | S | 58.92 | 70.70 | 60.00 | 72.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Hythe Swimming Pool | | | | | | |
| | | | | | | |
| Swimming – Adult | | NB | 5.40 | 5.40 | 5.55 | 5.55 |
| Swimming – Junior | | NB | 3.50 | 3.50 | 3.60 | 3.60 |
| Swimming – Senior | | NB | 3.50 | 3.50 | 3.60 | 3.60 |
| Swimming – Off Peak | | NB | 3.90 | 3.90 | 4.00 | 4.00 |
| Swimming – Disabled | | NB | 2.70 | 2.70 | 2.80 | 2.80 |
| Swimming – Carer | | NB | 2.70 | 2.70 | 2.80 | 2.80 |
| Organised Groups – Adults | | NB | 4.40 | 4.40 | 4.55 | 4.55 |
| Organised Groups – Junior | | NB | 2.90 | 2.90 | 3.00 | 3.00 |
| Family ticket (2 adults & 2 juniors or 1 adult & 3 juniors) | | NB | 14.10 | 14.10 | 14.50 | 14.50 |
| Aqua Aerobics/Fit/Dance | | E | 6.60 | 6.60 | 6.80 | 6.80 |
| Spectator Admission | | S | 0.83 | 1.00 | 0.83 | 1.00 |
| Adult lessons – course of 10 (45 minute lessons) | | E | 98.60 | 98.60 | 101.40 | 101.40 |
| Adult (front crawl) training - per session | | E | 6.60 | 6.60 | 6.80 | 6.80 |
| Junior lessons – course of 10 (25 minute lessons) | | E | 67.80 | 67.80 | 69.70 | 69.70 |
| Pool hire per hour (includes 1 lifeguard and up to 30 people) | | NB | 139.80 | 139.80 | 143.80 | 143.80 |
| Teaching Pool hire per hour | | NB | 50.80 | 50.80 | 52.25 | 52.25 |
| Club hire (Monday-Saturday) both pools | | E | 84.70 | 84.70 | 87.10 | 87.10 |
| Club hire (Sunday) both pools | | E | 77.20 | 77.20 | 79.40 | 79.40 |
| Lifeguard for clubs | | E | 14.70 | 14.70 | 15.15 | 15.15 |
| Adult blue voucher book (12 tickets) | | NB | 54.00 | 54.00 | 55.50 | 55.50 |
| Senior voucher book (12 tickets) | | NB | 35.00 | 35.00 | 36.00 | 36.00 |
| Junior voucher book (12 tickets) | | NB | 35.00 | 35.00 | 36.00 | 36.00 |

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|--|----------------------------|---------------------|--|--|--|--|
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| | | | E | Exempt | | |
| | | | NB | Non-business | | |
| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| Disabled Voucher book (12 tickets) | | NB | 27.00 | 27.00 | 28.00 | 28.00 |
| Aqua Aerobics yellow voucher books (12 tickets) | | NB | 66.00 | 66.00 | 68.00 | 68.00 |
| School swimming teacher - per half hour | | NB | 10.80 | 10.80 | 11.10 | 11.10 |
| School exclusive pool hire – per half hour (maximum 20 | | NB | 43.70 | 43.70 | 45.00 | 45.00 |
| School exclusive pool hire – additional children | | NB | 2.05 | 2.05 | 2.15 | 2.15 |
| Private lessons per half hour – 1 child | | E | 16.60 | 16.60 | 17.10 | 17.10 |
| Private lessons 5 pre paid - 1 child | | NB | n/a | n/a | 76.95 | 76.95 |
| Direct debit - annual advance payment | | NB | 248.20 | 248.20 | 255.15 | 255.15 |
| Direct debit - monthly payment on a minimum 12 month | | NB | 21.80 | 21.80 | 22.45 | 22.45 |
| Direct debit monthly payment - open contract (no minimum term can be cancelled at any time) subject to a joining fee | | NB | 27.90 | 27.90 | 28.70 | 28.70 |
| Joining fee for open contract direct debit | | NB | 19.50 | 19.50 | 20.05 | 20.05 |
| | | | | | | |
| Taxi Licensing | | | | | | |
| Private Hire Driver | | OS | 366.90 | 366.90 | 377.20 | 377.20 |
| Dual Driver | | OS | 366.90 | 366.90 | 377.20 | 377.20 |
| Knowledge Test | | OS | 71.30 | 71.30 | 73.30 | 73.30 |
| Vehicle Licence – Annual | | OS | 300.00 | 300.00 | 300.00 | 300.00 |
| Vehicle Licence – Transfer | | OS | 107.90 | 107.90 | 111.00 | 111.00 |
| Vehicle Licence - Change of Ownership (no plates) | | OS | 54.00 | 54.00 | 55.60 | 55.60 |
| Vehicle Plate replacement | | OS | 24.90 | 24.90 | 25.60 | 25.60 |
| Driver Badge replacement | | OS | 24.90 | 24.90 | 25.60 | 25.60 |
| Single Vehicle Operator | 5 years renewal | OS | 130.00 | 130.00 | 130.00 | 130.00 |
| Multiple Vehicle Operator | 5 years renewal | OS | 1,050.00 | 1,050.00 | 1050.00 | 1050.00 |
| Refund Processing Fee (surrendered Licence) | | OS | 27.00 | 27.00 | 27.80 | 27.80 |
| Copy of Paper Licence | | OS | 11.90 | 11.90 | 12.30 | 12.30 |
| Amend Paper Licence (change of address details) | | OS | 11.90 | 11.90 | 12.30 | 12.30 |
| | | | | | | |
| Miscellaneous Licensing | | | | | | |
| Dangerous Wild Animals Act 1964 & 1970 | Every Two years | OS | 507.20 | 507.20 | 521.40 | 521.40 |
| Boarding in Kennels for Dogs Boarding For Cats (Part A) | | OS | 223.40 | 223.40 | 229.70 | 229.70 |
| Selling Animals As Pets (Part A) | | OS | 223.40 | 223.40 | 229.70 | 229.70 |
| Home boarding for Dogs (6 or more animals), Dog Day Care, Home boarding Agent (Part A) | | OS | 201.80 | 201.80 | 207.50 | 207.50 |
| Home boarding for Dogs (5 or less animals) (Part A) | | OS | 179.20 | 179.20 | 184.30 | 184.30 |

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| | | | £ | £ | £ | £ |
| Breeding of Dogs (Part A) | | OS | 201.80 | 201.80 | 207.50 | 207.50 |
| Keeping/Training Animals for Exhibition (5 or less animals) (Part A) | | OS | 179.20 | 179.20 | 184.30 | 184.30 |
| Keeping/Training Animals for Exhibition (6 or more animals) (Part A) | | OS | 223.40 | 223.40 | 229.70 | 229.70 |
| 1 year Licence (Part B) | | OS | 137.10 | 137.10 | 141.00 | 141.00 |
| 2 year Licence (Part B) | | OS | 213.70 | 213.70 | 219.70 | 219.70 |
| 3 year Licence (Part B) | | OS | 277.30 | 277.30 | 285.10 | 285.10 |
| Hiring of Horses (Part A) | | OS | 201.80 | 201.80 | 207.50 | 207.50 |
| Other Charges: | | | | | | |
| Request for Variations | | | | | | |
| - administrative amendment only | | OS | 24.90 | 24.90 | 25.60 | 25.60 |
| - inspector visit (if required) | | OS | 96.80 | 96.80 | 100.00 | 100.00 |
| Request for re-inspection (for all licences) plus vet fees if applicable | | OS | 96.80 | 96.80 | 100.00 | 100.00 |
| Zoo Licence Act 1982 | | OS | 1,083.30 | 1,083.30 | 1,494.10 | 1,494.10 |
| LA Inspector per hour | | OS | 37.80 | 37.80 | 38.90 | 38.90 |
| Veterinary fees (all animal licences) - recharged at cost. | | OS | n/a | n/a | N/A | N/A |
| Street Trading Consent/Licence (Annual) | | OS | 359.40 | 359.40 | 369.50 | 369.50 |
| Street Trading Consent (3 month) | | OS | 146.80 | 146.80 | 151.00 | 151.00 |
| Non mobiles > 25 feet in length | | OS | 978.70 | 978.70 | 1,006.10 | 1,006.10 |
| Stall per foot per day - Sandgate Road and Guildhall Street - regular stall holders | | OS | 1.10 | 1.10 | 1.20 | 1.20 |
| Stall per foot per day - Sandgate Road and Guildhall Street - casual stall holders | | OS | 2.20 | 2.20 | 2.30 | 2.30 |
| Street Trading Licence (Lanterns) - per stall per day | per foot | OS | 5.40 | 5.40 | 5.60 | 5.60 |
| New Markets: | | | | | | |
| Number of stalls 5 -20 | Max of 14 days | OS | 170.50 | 170.50 | 175.30 | 175.30 |
| | 15 - 52 days | OS | 629.10 | 629.10 | 646.80 | 646.80 |
| | 53 + days | OS | 1,258.20 | 1,258.20 | 1,293.50 | 1,293.50 |
| Number of stalls 21 + | Max of 14 days | OS | 253.60 | 253.60 | 260.70 | 260.70 |
| | 15 - 52 days | OS | 944.20 | 944.20 | 970.70 | 970.70 |
| | 53 + days | OS | 1,887.20 | 1,887.20 | 1,940.10 | 1,940.10 |

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| | | | £ | £ | £ | £ |
| Town Centre Commercial Bookings Thurs-Sat Only (No bookings Sun-Wed) | Per day | OS | 212.60 | 212.60 | 218.60 | 218.60 |
| Pavement Licenses | Licences issued up to Sept 2024 | OS | 100.00 | 100.00 | n/a | n/a |
| New applications | | OS | n/a | n/a | 500.00 | 500.00 |
| Renewals | | OS | n/a | n/a | 350.00 | 350.00 |
| Canoe and paddle boards - annual | | OS | 35.40 | 35.40 | 36.40 | 36.40 |
| Canoe and paddle boards - seasonal | | OS | 23.70 | 23.70 | 24.40 | 24.40 |
| Boat - annual | | OS | 57.90 | 57.90 | 59.60 | 59.60 |
| Boat - seasonal | | OS | 36.70 | 36.70 | 37.80 | 37.80 |
| Scrap Metal Licensing | | | | | | |
| Grant of site licence | | OS | 625.90 | 625.90 | 643.50 | 643.50 |
| Renewal of site licence | | OS | 587.00 | 587.00 | 603.50 | 603.50 |
| Collectors licence | | OS | 365.80 | 365.80 | 376.10 | 376.10 |
| Variation of licence | | OS | 79.90 | 79.90 | 82.20 | 82.20 |
| Change of details | | OS | 65.90 | 65.90 | 67.80 | 67.80 |
| Personal & Premises Licences | | | | | | |
| Personal - Acupuncture, ear piercing, electrolysis & semi-permanent ink | | OS | 234.20 | 234.20 | 240.80 | 240.80 |
| Personal - Tattooing Registration | | OS | 373.40 | 373.40 | 383.90 | 383.90 |
| Personal - Sex Shop Consent | | OS | 2,501.20 | 2,501.20 | 2,571.30 | 2,571.30 |
| Personal - Change to Registration | | OS | 129.50 | 129.50 | 133.20 | 133.20 |
| Personal - change of detail to licence that does not require an officer visit | | OS | 12.50 | 12.50 | 12.90 | 12.90 |
| Premise Licence Pre-Application Schedule | | | | | | |
| Premises Licence Pre-application Advice Meeting 90 mins | | S | 97.17 | 116.60 | 99.92 | 119.90 |
| Dog Control | | | | | | |
| Kennelling per night | | OS | 30.00 | 30.00 | 32.00 | 32.00 |
| Out of hours dog collection | | OS | 66.00 | 66.00 | 71.00 | 71.00 |
| Veterinary fees at cost | | OS | Variable | Variable | Variable | Variable |
| Microchip fee | | OS | 7.5 to 35.00 | 7.5 to 35.00 | 25.00 to 35.00 | 25.00 to 35.00 |
| Flea treatment (dependant on size of the dog) | | OS | 15.00 to 23.00 | 15.00 to 23.00 | 25.00 to 35.00 | 25.00 to 35.00 |
| Worming (dependant on size of the dog) | | OS | 10.00 to 18.00 | 10.00 to 18.00 | 18.00 to 23.00 | 18.00 to 23.00 |

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| | | | NB | Non-business | | |
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| | | | £ | £ | £ | £ |
| Vaccination charge | | OS | 35.00 | 35.00 | 40.00 | 40.00 |
| Pollution Environmental Health | | | | | | |
| Contaminated land search fee | | OS | 186.40 | 186.40 | 191.62 | 191.62 |
| Hourly fee for works in default (returning seized goods and removal of fly posting) | | OS | 18.70 | 18.70 | 25.00 | 25.00 |
| Food and Safety | | | | | | |
| Certificate for voluntary surrender of unfit food (Including 1 hour officer time) | | OS | 114.40 | 114.40 | 117.60 | 117.60 |
| Plus officer time per additional hour | | OS | 51.90 | 51.90 | 53.40 | 53.40 |
| Export Health Certificate | | OS | 109.00 | 109.00 | 112.10 | 112.10 |
| Food export certificate - additional charges | per hour | OS | 101.00 | 101.00 | 103.90 | 103.90 |
| Food Hygiene Scheme - re-rating | per application | E | 157.60 | 157.60 | 185.00 | 185.00 |
| Private Water Supply Sampling | | | | | | |
| Risk assessments(If carried out by contractor) | per hour | OS | 65.20 | 65.20 | 150.00 | 150.00 |
| Risk assessments(If carried out by SDC staff) | per hour | OS | 32.20 | 32.20 | 75.00 | 75.00 |
| Mileage | per mile | OS | 0.90 | 0.90 | 0.93 | 0.93 |
| Sampling | per visit | OS | 68.70 | 68.70 | 100.00 | 100.00 |
| Analysis and courier (first sample) | first sample | OS | 19.90 | 19.90 | 50.00 | 50.00 |
| Additional sample | each | OS | 6.60 | 6.60 | 30.00 | 30.00 |
| Caravan Site Licensing | | | | | | |
| New application | Band A (single pitch) | E | 0.00 | 0.00 | 0.00 | 0.00 |
| New application | Band B (2 - 10 pitches) | E | 650.70 | 650.70 | 669.00 | 669.00 |
| New application | Band C (11 - 25 pitches) | E | 757.50 | 757.50 | 778.80 | 778.80 |
| New application | Band D (26 - 50 pitches) | E | 933.40 | 933.40 | 959.60 | 959.60 |
| New application | Band E (51 - 100 pitches) | E | 1,259.20 | 1,259.20 | 1,294.50 | 1,294.50 |
| New application | Band F (101 - 200 pitches) | E | 1,931.50 | 1,931.50 | 1,985.60 | 1,985.60 |
| New application | Band G (201 - 400 pitches) | E | 3,254.30 | 3,254.30 | 3,345.50 | 3,345.50 |
| New application | Band H (401 - 800 pitches) | E | 5,902.20 | 5,902.20 | 6,067.50 | 6,067.50 |

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| | | | £ | £ | £ | £ |
| Annual fee | Band A | E | 0.00 | 0.00 | 0.00 | 0.00 |
| Annual fee | Band B | E | 386.30 | 386.30 | 397.20 | 397.20 |
| Annual fee | Band C | E | 492.10 | 492.10 | 505.90 | 505.90 |
| Annual fee | Band D | E | 669.00 | 669.00 | 687.80 | 687.80 |
| Annual fee | Band E | E | 996.00 | 996.00 | 1,023.90 | 1,023.90 |
| Annual fee | Band F | E | 1,666.00 | 1,666.00 | 1,712.70 | 1,712.70 |
| Annual fee | Band G | E | 2,990.00 | 2,990.00 | 3,073.80 | 3,073.80 |
| Annual fee | Band H | E | 5,638.90 | 5,638.90 | 5,796.80 | 5,796.80 |
| Transfer | Band A | E | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer | Band B to Band H | E | 70.80 | 70.80 | 72.80 | 72.80 |
| Amendment | Band A (single pitch) | E | 0.00 | 0.00 | 0.00 | 0.00 |
| Amendment | Band B to Band H | E | 100.40 | 100.40 | 103.30 | 103.30 |
| Site rules | Band A (single pitch) | E | 0.00 | 0.00 | 0.00 | 0.00 |
| Site rules | Band B to Band H | E | 47.30 | 47.30 | 48.70 | 48.70 |
| Application for Fit & Proper Person Register - Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 | | E | 239.60 | 239.60 | 246.40 | 246.40 |
| HOUSING | | | | | | |
| Housing Revenue Account | | | | | | |
| Garage rental deposit | On commencement of agreement | OS | 100.00 | 100.00 | 105.00 | 105.00 |
| Garages let to SDC tenants | Per week | OS | 14.60 | 14.60 | 15.01 | 15.01 |
| Garages let privately | Per week | S | 14.60 | 17.52 | 15.01 | 18.01 |
| Parking spaces let to SDC tenants | Per week | E | 4.40 | 4.40 | 4.75 | 4.75 |
| Parking spaces let privately | Per week | S | 4.40 | 5.28 | 4.75 | 5.70 |
| Stores | Per week | E | 21.80 | 21.80 | 30.00 | 30.00 |
| Hire of scooter store | Per week | E | 3.20 | 3.20 | 3.29 | 3.29 |
| Lounge hire - sheltered accommodation | Per hour | E | 17.70 | 17.70 | 18.20 | 18.20 |
| Guest rooms - sheltered accommodation | Per night | E | 23.70 | 23.70 | 37.32 | 37.32 |
| Hardwired Lifeline for Council tenants (VAT is zero rated for clients with disabilities) | Per week | S | 2.93 | 3.51 | 4.04 | 4.85 |
| Dispersed Lifeline for Council tenants (VAT is zero rated for clients with disabilities) | Per week | S | 3.87 | 4.64 | 3.67 | 4.40 |
| Item collection fee | Per instance | S | 83.33 | 100.00 | 85.83 | 103.00 |
| Controlled Entry Visit | Per instance | S | 85.67 | 102.80 | 125.00 | 150.00 |

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| | | | £ | £ | £ | £ |
| | | | | | | |
| | | | | | | |

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| Service | Further Information | VAT Category | Approved charges for 2024/25 Net of VAT if Applicable | Approved Charges for 2024/25 with VAT if Applicable | Approved charges for 2025/26 Net of VAT if Applicable | Approved charges for 2025/26 with VAT if applicable |
| | | | £ | £ | £ | £ |
| Supporting People | | | | | | |
| - Full Sheltered | Per week | E | 13.60 | 13.60 | 13.98 | 13.98 |
| Shed | Per week | E | 4.80 | 4.80 | 4.95 | 4.95 |
| Sale of land, including ad hoc land disposals - administration fee | | S | 329.17 | 395.00 | 341.67 | 410.00 |
| Leasehold services | | | | | | |
| Arrears administration fee | Stage 3 arrears cases | E | 81.00 | 81.00 | 83.27 | 83.27 |
| Major works service charge management fee | per major works (total cost of works) | E | 0.10 | 0.10 | 10.00% | 10.00% |
| Lease enfranchisement | Per case | E | 242.80 | 242.80 | 249.60 | 249.60 |
| Sewage/pump station management fee | per property | E | 118.70 | 118.70 | 122.02 | 122.02 |
| Leasehold management fee (leasehold/shared ownership/HRA commercial) | per property | E | 220.00 | 220.00 | 250.00 | 250.00 |
| Housing | | | | | | |
| Housing Standards | | | | | | |
| Non-Statutory Inspection fee | Per inspection | S | 144.75 | 173.70 | 149.17 | 179.00 |
| CORPORATE ASSETS & DEVELOPMENT | | | | | | |
| Hire of Land | | | | | | |
| Refundable deposit - non-commercial events(minimum of £100) - sliding scale | | OS | sliding scale up to £500 | sliding scale up to £500 | sliding scale up to £514 | sliding scale up to £514 |
| Small non-commercial events (excluding Boot Fairs) - hire charge | | S | 161.90 | 194.30 | 166.45 | 199.74 |
| Charitable/Community events - hire charge | | S | 48.60 | 58.30 | 49.94 | 59.93 |
| Boot Fairs | | S | 313.00 | 375.60 | 321.76 | 386.11 |
| Commercial events hire charge (per day) | | S | 1,348.80 | 1,618.60 | 1386.60 | 1663.92 |
| Refundable deposit - commercial events (minimum of £500) - sliding scale | | OS | sliding scale up to £1000 | sliding scale up to £1000 | sliding scale up to £1028 | sliding scale up to £1028 |
| Arranging TPC road closure (admin fee) | | S | 37.80 | 45.40 | 38.86 | 46.63 |
| Small Commercial Events (per day) | | S | 54.00 | 64.80 | 55.51 | 66.61 |

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| | | | £ | £ | £ | £ |
| Exercise class/event (per event) | | S | 10.80 | 13.00 | 11.13 | 13.36 |
| Cleaning & restocking charge for use of WCs used by event organiser (some exemptions available on request) | | S | 139.42 | 167.30 | 146.39 | 175.67 |
| | | | | | | |
| | | | | | | |
| Outdoor Sports and Recreation | | | | | | |
| | | | | | | |
| Football with Changing Facilities (11vs11) | | NB | 100.30 | | 100.30 | 100.30 |
| Football with Changing Facilities (11vs11) Concession | | NB | 69.00 | 69.00 | 69.00 | 69.00 |
| Football with Changing Facilities (11vs11) - no net provided | | NB | 83.30 | 83.30 | 83.30 | 83.30 |
| Football with Changing Facilities (11vs11) Concession - no net provided | | NB | 63.70 | 63.70 | 63.70 | 63.70 |
| Football with Changing Facilities (9vs9) | | NB | 75.50 | 75.50 | 75.50 | 75.50 |
| Football with Changing Facilities (9vs9) Concession | | NB | 51.80 | 51.80 | 51.80 | 51.80 |
| Football with Toilet Facilities Only (11vs11) | | NB | 85.00 | 85.00 | 85.00 | 85.00 |
| Football with Toilet Facilities Only (11vs11) Concession | | NB | 58.30 | 58.30 | 58.30 | 58.30 |
| Football with Toilet Facilities Only (11vs11) - no net provided | | NB | 72.30 | 72.30 | 72.30 | 72.30 |
| Football with Toilet Facilities Only (11vs11) Concession - no net provided | | NB | 52.90 | 52.90 | 52.90 | 52.90 |
| Football with Toilet Facilities Only (9vs9) | | NB | 63.80 | 63.80 | 63.80 | 63.80 |
| Football with Toilet Facilities Only (9vs9) Concession | | NB | 43.20 | 43.20 | 43.20 | 43.20 |
| | | | | | | |
| Royal Military Canal: | | | | | | |
| Allotments (Green Lane) Full Plot | | OS | 51.90 | 51.90 | 53.35 | 53.35 |
| Allotments (Green Lane) Half Plot | | OS | 26.60 | 26.60 | 27.34 | 27.34 |
| | | | | | | |
| Shingle Extraction | | | | | | |
| Annual Fee up to 120,000 cubic metres | | OS | n/a | n/a | n/a | n/a |
| | | | | | | |
| Beach Huts | | | | | | |
| Abus Diskus padlock and admin | | S | 72.33 | 88.80 | 86.75 | 89.18 |
| Pair of keys and admin | | S | 21.08 | 25.30 | 25.25 | 25.95 |
| Postage of new keys | | E | 1.00 | 1.00 | 1.03 | 1.05 |
| | | | | | | |

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| | | | £ | £ | £ | £ |
| Corporate Transactions | | | | | | |
| Disposition of land and property, including licence transactions – Admin Fee | | S | 329.17 | 395.00 | 338.39 | 406.07 |
| | | | | | | |
| Memorial benches & trees | | | | | | |
| Standard cost of a donated memorial bench, new plaque and 10 years mtce | | OS | 2,035.00 | 2,035.00 | 2,091.98 | 2,091.98 |
| Standard cost of a refurbished donated memorial bench, new plaque and 10 years mtce (limited availability) | | OS | 1,195.50 | 1,195.50 | 1,228.97 | 1,228.97 |
| Standard cost of a refurbished donated memorial bench, New or additional plaque | | OS | 1,052.00 | 1,052.00 | 1,081.46 | 1,081.46 |
| Cost of planted Memorial Tree | | OS | 891.30 | 891.30 | 1,200.00 | 1,200.00 |
| | | | | | | |